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*BOARD OF SELECTMEN  
MEETING MINUTES*

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**MONDAY, NOVEMBER 7, 2016 – 6:30 P.M.  
TRAINING ROOM – PUBLIC SAFETY BUILDING**

This meeting was taped for local television.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Doug Briggs, Town Administrator and Mary Calandrella, Executive Assistant.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT                      None at this meeting

III. APPROVAL OF AGENDA

***Duncan Phyfe motioned to approve the agenda as presented and was seconded by Kyle Johnson. Motion carried.***

IV. PRESENTATIONS & REPORTS

None at this meeting

V. OLD BUSINESS

NEW BUSINESS

- License for Class II Used Car Sales at 180 Center St

Robert Silva came before the Board to request a Class II Used Car Sales license. Doug presented to the Board all of Mr. Silva's documents and notified the Board that the ZBA approved this site on September 21, 2016. Kyle Johnson questioned the address on some serious violations. Doug reported that the Building Inspector is aware of the site and has made great efforts on cleaning up that property to date.

***Kyle Johnson motion that the Board would approve a Class II Used Car Sale license for Great Deals on Wheels Used Car Sales- Robert Silva located at 180 Center St and was seconded by Duncan Phyfe. Motion carried***

- Economic Development Discussion

Leo Janssens asked Doug the outcome of the town's initial meeting with Glenn Eaton- MRPC. Doug stated that Glenn suggested the Board form the committee and to then discuss the scope of work the committee wishes to pursue. He stated that Glenn felt that the appropriated money would go a good distance in aiding the town in a positive forward motion. Kyle suggested that the Board first accept the committee and then choose a Chairperson and then notify the residents if there are any interested property owners willing to serve on this committee.

***Kyle Johnson motion to accept the framework as stated with 11 members and establish an Economic Development Committee and was seconded by Duncan Phyfe. Motion carried***

***Leo Janssens motion to nominate Bill Johnson as the Chairman of the Economic Development Committee and was seconded by Duncan Phyfe. Motion carried***

Leo Janssen stated that all interested property owners should contact in writing Mary Calandrella at the Town Administrators office on or before 5pm on December 5, 2016.

- Recap of the Special Town Meeting

Kyle Johnson stated that the STM went well. All information was clearly stated for all. He was disappointed in the low turnout. He stated that all future meeting will be sent out on CodeRed to all residents. This is a more cost efficient way for the town to communicate with the residents.

VI. TOWN ADMINISTRATOR'S UPDATE

Mr. Briggs reported to the Board that Tammy Coller, Tanya Gaylord and himself with be interviewing firms to administer the OPEB funds. He spoke briefly on the Economic Development meeting with Glenn Eaton as it was already discussed at this meeting. He just stated that he felt that we would be in good hands with the aid of MRPC. He also stated that Bill Johnson and he attended an Economic Development seminar at the Worcester DCU center put on by the State. They both found it to be a beneficial seminar.

Doug stated that the Town is in the final stages of the Green Energy Grant. Kelly Brown from Mass Green Energy conducted a walk thru of the sites benefited by the green energy purchases. Next will be a complete audit of the Piano Museum for the next round of possible grant funding.

The DPW has begun sealcoating and crack sealing on Gibson Rd and Jewel Hill Rd.

VII. APPROVAL OF MINUTES

A. October 17, 2016– Regular Meeting

***Kyle Johnson made the motion to approve the minutes of October 17, 2016 and was seconded by Duncan Phyfe. Motion carried.***

VIII. BOS CORRESPONDENCE

None at this meeting

IX. NOVEMBER MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the following Town Clerk Reminders:

- January 1<sup>st</sup> and on – Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday, and closed on Friday.
- June 1<sup>st</sup> the Dog Licenses have a \$10.00 fine added to the cost of licensing.
- November 8<sup>th</sup> – State Elections – JR Briggs Elementary School from 7:00am – 8:00pm
- November 11<sup>th</sup>- Veterans Day Ceremony at 11:00am on the town common

X. SOLICIT PUBLIC INPUT (5 minute limit) None at this meeting

XI. EXECUTIVE SESSION None at this meeting

XII. ADJOURNMENT

***At 7:15 p.m. Kyle Johnson motioned to adjourn the meeting and was seconded by Duncan Phyfe. Motion carried.***

Respectfully submitted,  
Mary Calandrella, Executive Assistant